

AMERICAN JU-JITSU ASSOCIATION



INSTRUCTOR CERTIFICATE APPLICATION FORM

This application form is to be used only for **INSTRUCTOR CERTIFICATION** granted in AJA dojos. Be sure to include the \$15 application fee. Foreign dojos need to add \$10 for postage.

The AJA Constitution & Bylaws requires that an AJA Instructor Certificate be issued for **ALL sensei** teaching students. **unsupervised** in an AJA dojo.

Type in the text boxes or P-R-I-N-T ALL information neatly. Incomplete or sloppy applications will be returned.

Name on Certificate EXACTLY how it is to appear on the Instructor Certificate:

AJA#

Current Rank How long Applicant's Age Applicant's phone

Name & rank of issuing sensei

Name of Dojo

Name of Style

Dojo mailing address

City State ZIP Country [if not U.S.]

Signature of Sensei Dojo Phone

Sensei AJA# Sensei's e-mail address

YOU MUST ALSO INCLUDE the applicant's current AJA Yudansha certificate number:

If the applicant does **NOT** have an AJA current certificate of rank, you must submit a Rank Certificate Application Form AND pay the appropriate fee for each certificate of rank not secured for sankyu & up. [Example: If you are applying for the instructor certificate & the applicant doesn't have AJA certificates of rank for Sankyu, Nikyu & Ikkyu & Shodan, etc., then you must apply for certificates of rank for those ranks as well.]

If you are a **NEW** AJA dojo you will have a 60-day amnesty period from the issuance of your AJA Dojo Charter to secure AJA Certificates of Rank for all your students Sankyu & up for free. The students **MUST** be paid AJA members, and they must be on the Membership Register on file with the Membership Chairperson before you apply for AJA rank certificates [of their current rank] for them.

YOU MUST ALSO INCLUDE a copy of the applicant's current First-Aid/CPR certificate **AND** a copy of a certificate of completion for a concussion awareness course offered by the CDC or other agency. For CDC certification go to take the "<https://www.cdc.gov/heads-up/training/youth-sports.html> Heads Up" course and certification quiz for coaches.

INSTRUCTORS: To avoid delays, make sure you already have an up-to-date Student Register on file with the Membership Director AND that the above applicant is on that register. ***ALL applications will be verified for current AJA membership!***

Send this completed form, along with required documentation and a check, payable to the “American Ju-Jitsu Association” directly to:

Barry S. Stebbins, AJA Certificates, 6321 Scioto Chase Blvd. Powell, OH 43065: certificates@aja-email.org

DO NOT COMBINE THIS APPLICATION &/OR FEE WITH ANYTHING ELSE YOU MIGHT BE PAYING FOR. PLEASE MAKE A SEPARATE CHECK JUST FOR THIS APPLICATION!

INCOMPLETE OR POORLY FILLED OUT APPLICATIONS WILL BE RETURNED & 30-DAY PROCESS STARTS OVER!

REASON FOR NOT ISSUING CERTIFICATE:

- | | |
|---|--|
| <input type="checkbox"/> No current individual membership on file. | <input type="checkbox"/> Application incomplete [areas circled] or unreadable. |
| <input type="checkbox"/> No current dojo membership on file. | <input type="checkbox"/> Other [explanation below]: |
| <input type="checkbox"/> No prior AJA certificate[s] of rank issued. | |
| <input type="checkbox"/> No current First-Aid/CPR certificate attached. | |
| <input type="checkbox"/> No “Concussion Awareness Training” certificate attached from the CDC or other verifiable agency. | |

ALL INSTRUCTOR CERTIFICATIONS ARE SUBJECT TO REVIEW [& approval or rejection] by the National Standards & Certification Board

MEMBERSHIP DIRECTOR: Tyler Garner, membership@aja-email.org

CERTIFICATION DIRECTOR: Barry S. Stebbins, certificates@aja-email.org

NATIONAL STANDARDS & CERTIFICATION BOARD [NSCB] CHAIRMAN: Tyler Garner, nscb@aja-email.org

*If you do not receive your Instructor Certificate **within 45 days**, please contact Thomas Dineen at president@aja-email.org*