



AMERICAN JU-JITSU ASSOCIATION INSTRUCTOR CERTIFICATE APPLICATION FORM



This application form is to be used only for **INSTRUCTOR CERTIFICATION** granted in AJA dojos. Be sure to include the \$15 application fee. Foreign dojo need to add \$10 for postage.

The AJA Constitution & Bylaws requires that an AJA Instructor Certificate be issued for **ALL sensei** teaching students **unsupervised** in an AJA dojo.

Type in the text boxes or P-R-I-N-T ALL information neatly. Incomplete or sloppy applications will be returned.

Name on Certificate EXACTLY how it is to appear on the Instructor Certificate:

<input type="text"/>			AJA#	<input type="text"/>			
Current Rank	<input type="text"/>	How long	<input type="text"/>	Applicant's Age	<input type="text"/>	Applicant's phone	<input type="text"/>
Name & rank of issuing sensei	<input type="text"/>						
Name of Dojo	<input type="text"/>						
Name of Style	<input type="text"/>						
Dojo mailing address	<input type="text"/>						
City	<input type="text"/>	State	<input type="text"/>	ZIP	<input type="text"/>	Country [if not U.S.]	<input type="text"/>
Signature of Sensei	<input type="text"/>				Dojo Phone	<input type="text"/>	
Sensei AJA#	<input type="text"/>	Sensei's e-mail address	<input type="text"/>				

YOU MUST ALSO INCLUDE the applicant's current AJA yudansha certificate number:

If the applicant does **NOT** have a AJA current certificate of rank, you must submit a Rank Certificate Application Form AND pay the appropriate fee for each certificate of rank not secured for sankyu & up. [Example: If you are applying for the Instructor certificate & the applicant doesn't have AJA certificates of rank for Sankyu, Nikyu & Ikkyu & Shodan, etc., then you must apply for certificates of rank for those ranks as well.]

If you are a **NEW** AJA dojo you will have a 60-day amnesty period from the issuance of your AJA Dojo Charter to secure AJA Certificates of Rank for all of your students Sankyu & up for free. The students MUST be paid AJA members and they must be on the Membership Register on file with the Membership Chairperson before you apply for AJA rank certificates [of their current rank] for them.

YOU MUST ALSO INCLUDE a copy of the applicant's current First-Aid/CPR certificate **AND** a copy of a certificate of completion for a concussion awareness course offered by the CDC or other agency. For CDC certification go to www.cdc.gov/concussion to take the "Heads Up" course and certification quiz for coaches.

INSTRUCTORS: To avoid delays make sure you already have an up-to-date Student Register on file with the Membership Director AND that the above applicant is on that register. **ALL applications will be verified for current AJA membership!**

[continued on next page . . .]

Send this completed form, along with required documentation and a check, payable to the “American Ju-Jitsu Association” directly to:

Barry Stebbins, 3728 Cypress Creek Dr., Columbus, OH 43228; certificates@aja-email.org :

DO NOT COMBINE THIS APPLICATION &/OR FEE WITH ANYTHING ELSE YOU MIGHT BE PAYING FOR. PLEASE MAKE A SEPARATE CHECK JUST FOR THIS APPLICATION!

INCOMPLETE OR POORLY FILLED OUT APPLICATIONS WILL BE RETURNED & 30-DAY PROCESS STARTS OVER!

REASON FOR NOT ISSUING CERTIFICATE:

- | | |
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| <input type="checkbox"/> No current individual membership on file. | <input type="checkbox"/> Application incomplete [areas circled] or unreadable. |
| <input type="checkbox"/> No current dojo membership on file | <input type="checkbox"/> Other [explanation below]: |
| <input type="checkbox"/> No prior AJA certificate[s] of rank issued | <div style="border: 1px solid black; height: 100px; width: 100%;"></div> |
| <input type="checkbox"/> No current First-Aid/CPR certificate attached | |
| <input type="checkbox"/> No “Concussion Awareness Training” certificate attached from the CDC or other verifiable agency | |

ALL INSTRUCTOR CERTIFICATIONS ARE SUBJECT TO REVIEW [& approval or rejection] by the National Standards & Certification Board

MEMBERSHIP DIRECTOR: Kristine Wiscarson, membership@aja-email.org 661-220-9090

CERTIFICATION DIRECTOR: Barry Stebbins, certificates@aja-email.org 614-279-9939

NATIONAL STANDARDS & CERTIFICATION BOARD [NSCB] CHAIRMAN: Harold Zeidman, nscb@aja-email.org (203) 984-9562

*If you do not receive your Instructor Certificate **within 30 days**, please contact David Boesel, AJA President, at president@aja-email.org*